

The Medication Administration Training Course – Requirements

State regulation § 2600.190(a) requires that in order for a non-medically licensed, certified, or registered staff person to administer certain medications, the staff person must complete a Department-approved medication administration training course within the past two years. The Medication Administration Program is recognized by the Department of Human Services (DHS) and The Department of Aging (DOA) as the approved medication administration training program. The DHS Medication Administration model is managed and operated by the Office of Developmental Programs (ODP).

The Medication Administration Training program delivers training to candidates from multiple program offices including DHS's Office of Administration, ODP, the Office of Long Term Living (OLTL), the Office of Children, Youth and Families (OCYF), the Office of Mental Health and Substance Abuse Services (OMHSAS) and DOA.

In collaboration with the Pennsylvania State Board of Nurses, ODP developed the Medication Administration Training Program in 1981. The purpose of this program is to provide training for unlicensed staff in community settings to properly administer medications to individuals who receive services in the following settings:

- Chapter 2380: Adult Training Facilities (ATF)
- Chapter 2390: Vocational Facilities
- Chapter 2600: Personal Care Homes (PCH)
- Chapter 2800: Assisted Living
- Chapter 3800: Child Residential and Day Treatment Facilities
- Chapter 6400: Community Homes for Individuals with Intellectual Disabilities
 - [Serving eight (8) or fewer individuals]
- Chapter 6600: Intermediate Care Facilities for Persons with Intellectual Disabilities [Serving eight (8) or fewer individuals]
- Chapter 6600: Intermediate Care Facilities for Other Related Conditions
 - (ICF/ORC) [Serving eight (8) or fewer individuals]
- Title 6 Aging, Chapter 11: Adult Day Services
- Title 55 Aging, Chapter 2800: Assisted Living

*You would need to find out if you are employed by an eligible agency, if the course is offered by your employer and if there are internal requirements to take the course that you would have to meet. All training to pass meds is provided by the employer. We provide direct instruction to the Trainers who are employed by agencies in the above settings.